

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT

Center Name: The Child Development Center at Giralda	Center ID#: 14CHI0010	County: Morris
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Address: 5 Giralda Farms	City: Madison	Zip Code: 07940	Email: giraldafarms@brighthorizons.com
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Phone: (973) 660-7700	Fax:	Initial Inspection: 2/23/2015	License Status: R 8/10/2016
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Due Date(s):*	3/23/2015	4/6/2015	5/21/2015	6/22/2015		
Date(s) Reinspection:	3/23/2015	4/30/2015	6/8/2015	6/29/2015		
Due Date(s):*						
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Center is in compliance with requirements as of: 6/29/2015 **Reinspection occurs on or soon after due date*

2/23/2015 playground not inspected due to snow. 3/23/2015 Playground inspected

Renewal ☐ Initial ☐ Monitor ☒ Increase ☐ Age Change ☐ Relocation ☐ New Sponsor ☐ Space Evaluation ☒ Complaint # 633

Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):
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Supervision, Staff/Child Ratios & Space

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| | | <input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks. |
| | | <input type="checkbox"/> 2. Ensure that children are supervised by a staff member at all times, including at off-site locations. |

Notes:

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| | | <input type="checkbox"/> 3. Develop and implement a method to keep track of all children, including at off-site locations. |
| | | <input type="checkbox"/> 4. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime. |

Notes:

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| | | <input type="checkbox"/> 5. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age |
| | | <input type="checkbox"/> 6. Assign a primary caregiver for group of 4 infants and 6 toddlers. |
| | | <input type="checkbox"/> 7. Post the center's license in a prominent location in each building. |
| | | <input type="checkbox"/> 8. Operate within the center's licensed capacity and within each room's capacity. |

Notes:

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| | | <input type="checkbox"/> 9. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children. |
| | | <input type="checkbox"/> 10. Ensure the children's health, safety and well-being. |

Notes:

Activities & Discipline

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| | | <input type="checkbox"/> 11. Provide a sufficient variety of age-appropriate activities. |
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Note: If number is checked, see attachment page(s) for clarification.

2/23/2015	3/23/2015	<input checked="" type="checkbox"/> 12. Provide age-appropriate time frames for each activity.
		<input type="checkbox"/> 13. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 14. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
		<input type="checkbox"/> 15. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
		<input type="checkbox"/> 16. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		<input type="checkbox"/> 17. Significantly limit the use of TV/computer/video for children under the age of 2.
		<input type="checkbox"/> 18. Use positive methods of guidance and discipline consistent with children's age and developmental needs; prohibit corporal and/or emotional punishment.

Notes:

		<input type="checkbox"/> 19. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
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Nutrition & Rest

		<input type="checkbox"/> 20. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cnd/care/childcare.htm))
		<input type="checkbox"/> 21. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 22. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 23. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.

Administration & Parent Involvement

		<input type="checkbox"/> 24. Designate someone in the center to carry out the director's responsibilities when the director is absent.
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Program Records

2/23/2015	3/23/2015	<input type="checkbox"/> 25. Complete and maintain at the center the staff records checklist.
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Notes: Include all new staff, ensure that all staff have mantaux and medical statement.

2/23/2015	4/30/2015	<input type="checkbox"/> 26. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
2/23/2015	6/8/2015	<input type="checkbox"/> 27. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
2/23/2015	3/23/2015	<input type="checkbox"/> 28. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.

Notes: Submit documentation for education/experience for group teacher. Must have two group teachers based on licensed capacity.

		<input type="checkbox"/> 29. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
2/23/2015	3/23/2015	<input type="checkbox"/> 30. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
2/23/2015	3/23/2015	<input type="checkbox"/> 31. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
		<input type="checkbox"/> 32. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
		<input type="checkbox"/> 33. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/cpscpub/prereel/prereel.html

Sanitation & Diapering

		<input type="checkbox"/> 34. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
		<input type="checkbox"/> 35. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
		<input type="checkbox"/> 36. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.

Note: If number is checked, see attachment page(s) for clarification.

Health & Fire Safety

		<input type="checkbox"/> 37. Obtain and maintain on file a current health certificate.
		<input type="checkbox"/> 38. Obtain and maintain on file a current fire certificate.
2/23/2015	3/23/2015	<input checked="" type="checkbox"/> 39. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 40. Ensure the center's fire protective systems are operative at all times.
2/23/2015	3/23/2015	<input type="checkbox"/> 41. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
2/23/2015	3/23/2015	<input checked="" type="checkbox"/> 42. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.

Notes: See page 5.

		<input type="checkbox"/> 43. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		<input type="checkbox"/> 44. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 45. Remove excess storage and/or combustibles from the furnace room.

Bathroom & Kitchen Facilities

		<input type="checkbox"/> 46. Ensure all toxic substances and medications are inaccessible to children.
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Notes:

Building Maintenance

2/23/2015	6/29/2015	<input checked="" type="checkbox"/> 47. Keep all surfaces clean and in good repair.
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Notes: See page 5

		<input type="checkbox"/> 48. Provide 1 of the 4 monitoring options listed in the manual.
2/23/2015	4/30/2015	<input checked="" type="checkbox"/> 49. Repair and/or paint surfaces in specified areas:

Notes: See page 5

		<input type="checkbox"/> 50. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
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Notes:

Outdoor Play Area, Equipment and Maintenance

		<input type="checkbox"/> 51. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 52. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
2/23/2015	6/29/2015	<input checked="" type="checkbox"/> 53. Take necessary action to remove outdoor hazards.

Notes: See page 5

ALERT: Effective 8/6/14, stackable cribs are prohibited.

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

Kathleen Smith CCQAI2

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
23	2/23/2015	3/23/2015	Ensure that when infants are put in the crib to nap that they are not left to cry for a excessive amount of time. Infant cried for 30 minutes before a staff attended to the child.	Delete
39	2/23/2015	3/23/2015	Submit to OOL fire drill logs with two current drills recorded. Last drill on current log was 9/2014	Delete
				Delete
42	2/23/2015	2/23/2015	a. Remove carriages from outside exit door in infant/toddler play area	Delete
		3/23/2015	b. Remove or rearrange "infant shoeless area" in infant/toddler play area so that there is a clear 3 foot isle to all emergency exits.	Delete
		3/23/2015	c. Ensure there is a 3 foot isle from the infant nap room to the emergency exit.	Delete
				Delete
47	2/23/2015	3/23/2015	a. Replace stained ceiling tiles and repair stained sheet rock ceiling in PS1.	Delete
		4/30/2015	b. Repair faucet in fountain sink in room PS3. End piece is missing and edge is sharp.	Delete
		6/29/2015	c. Replace missing floor board in Toddler 1 classroom	Delete
		3/23/2015	d. Clean all fountain water spouts.	Delete
		3/23/2015	e. Clean cushion in reading corner in Toddler 1 classroom and cushion on chair in Infant 2 classroom.	Delete
				Delete
49	2/23/2015	4/30/2015	a. Paint window sill in PS1 where paint is chipping.	Delete
		4/30/2015	b. Paint wall in PK/K in bathroom where soap dispenser has been removed	Delete
		4/30/2015	c. Paint wall in Infant 1 room where wall board is exposed.	Delete
		4/30/2015	d. Paint wall and window sill in Infant 2 room where paint is missing.	Delete
		4/30/2015	e. paint corner wall and soap dispenser area in Toddler 1 where wall board is exposed..	Delete
				Delete
53	2/23/2015	3/23/2015	a. Remove ice from pathway at the back corner of building by infant area.	Delete
		3/23/2015	b. Remove ice from pathway by door in bathroom in PS2 classroom	Delete
	3/23/2015	6/29/2015	c. Fill in the holes in the ground on the slope in the playground. 4/30/2015 center will put caution children cone in area.6/29/2015 small fence put around area, children not allowed to go into area.	Delete
		6/29/2015	d. Fill in the separations of the pour and play ground surfacing on the playground	Delete
500	2/23/2015	3/23/2015	Ensure that there is a cot listed posted in classrooms where a number label system is used.	Delete
501	2/23/2015	3/23/2015	Ensure that expired EPI pens are removed.	Delete
502	2/23/2015	3/23/2015	Ensure that all children with EPI pens have a Health Action Plan and that the plan is signed by the physician and the parent.	Delete